

# Invitation to submit Conference Papers

Dear Patron,

This is an exciting opportunity for the Academic Forum members of PMI Kerala to submit their best written Conference Papers for the upcoming Conference “Wings 2024”.

## Themes of Conference Papers

Papers are invited on topics related to Smart Technology and Sustainability.

## Selection Procedure

Single Author or maximum two authors are permitted per paper. Authors are requested to submit the abstract of paper in the format below before 12th December, 2024. Academic Forum members are encouraged to submit as many papers as they can. All papers submitted should be original, plagiarism check would be a maximum of 30%.

## Review of Abstract and Conference paper

An expert team of PMI Kerala will be reviewing the abstract and conference paper. Once the abstract is approved authors will be notified of the selection, then they can submit their original paper within the stipulated time.

## Language

English is the official language of the conference; the paper should be written and presented only in English.

## Abstract Paper format

TITLE OF PAPER

Author’s Name(s) (Full Name(s))

University/ Institute

## **ABSTRACT**

An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words. An abstract is a single paragraph, without indentation, that summarizes the key points of the manuscript in 150 to 250 words.

*\*Please provide 5 key words in alphabetical order separated with semicolons, not included in the title.*

Keywords: writing; template; sixth; edition; self-discipline

## **Full Paper Format**

Full papers received by the deadline will be (double-blind) peer-reviewed by an internal panel on a rolling basis. A notification of acceptance/rejection will be issued within 7-10 days after submission.

### **Format**

Margins should be set at 1.2" top, bottom, right and left.

Set tab settings to 0.25", so that first line of a paragraph is indented by that amount.

Paper size should be set for 210 mm by 297 mm (A4).

All text should be type in Arial with 12 point and fully-justified.

Single space the body of the paper. Double space before first or second level sub-headings (in other words, leave one blank line).

Sub-headings that take more than one line should be single-spaced. Single space between each listing in the reference section. Do not double space between paragraphs.

### **Full Paper Length**

As a guide, articles should be 5000 words or less in Length. Paper size should be set for 210 mm by 297 mm (A4).

## **Paper Structure**

*Introduction:* to explain the background work, the practical applications and the nature and purpose of the paper.

*Body:* to contain the primary message, with clear lines of thought and validation of the techniques described.

*Conclusion*

*Acknowledgements* (when appropriate)

*References*

*Appendices* (when appropriate)

*Section headings:* should be left-justified, with the first letter capitalized and numbered consecutively, starting with the Introduction.

*Sub-section headings:* should be in capital and lower-case italic letters, numbered 1.1, 1.2, etc, and left justified, with second and subsequent lines indented.

## **Title page**

The first page should include: Conference Title, Title of the research paper, Author's name, Abstract

(Insert an abstract of 50-100 words, giving a brief account of the most relevant aspects of the paper.), Keywords (Insert 5-10 keywords).

## **File format**

Files should be in **pdf** format only. Figures and tables should be embedded and not supplied separately. Please notice that if the file uploaded is not a **pdf** file, your manuscript will be sent back to you and this may cause delays in the publication process. Please make sure that you use as much as possible normal fonts in your documents. Special fonts, such as fonts used in the Far East (Japanese, Chinese, Korean, etc.) may cause problems during processing. Please check for spelling mistakes before sending the document.

## **Referencing style**

You should cite publications in the text: (Author, 2006) using the first named author's name or (Author and Brown, 2006) citing both names, or (Author et al., 2006), when there are three or more authors.

At the end of the paper a reference list in alphabetical order should be supplied:

For books: surname, initials, (year), title of book, publisher, place of publication

For book chapters: surname, initials, (year), "chapter title", editor's surname, initials, title of book, publisher, place of publication, pages

For journals: surname, initials, (year), "title of article", journal name, volume, number, page For electronic sources: if available online the full URL and date of access should be supplied at the end of the reference.

## **Submission Process**

To make sure that your submissions are received and reviewed, please submit as EARLY as possible. By submitting a paper, all authors also agree that at least one author would attend the conference.

Please attach the chosen paper in **pdf format** and mail to [wings2024@pmikerala.org](mailto:wings2024@pmikerala.org) with subject line as 'Conference Title\_College name\_Title of the research paper'. Please name the pdf file in the exact same format.

An example would be "**WINGS 2024\_Musaliar Institute of Management\_Smart Technology for Sustainability**"

In case of any doubts, please reach out to [wings2024@pmikerala.org](mailto:wings2024@pmikerala.org)